



Section 3 Housing and Community Development Employer Certification Form

The purpose of this form is to comply with Section 3 of the HUD Act of 1968 employer certification requirements listed in 24 CFR § 75.31. To qualify as a Section 3 worker, the United States legal resident's annual income must not exceed the HUD income limits for the year before the worker was hired, or the individual's current income annualized on a full-time basis for the year must be below the HUD income limit. Additionally, an individual can qualify as a Section 3 worker and Targeted Section 3 worker, if an employee of a Section 3 Business Concern. To qualify as a Targeted Section 3 worker, an employer can confirm that the employee lives within the service area or neighborhood of the project.

Please provide the following information about the business/employer:

Name of Business: _____

Street Address : _____

City

State

Zip

Phone #: _____

Email: _____



Provide the following information about the worker/employee:

Printed Name of Worker: _____

Worker Street Address (**Not a PO Box**)

_____ Apt# City State Zip

Phone #: _____ Email: _____

Please indicate which of the following is true for the worker listed above: (Select all that apply)

Worker's income from your employment is below the income limit based on a calculation of what the worker's wage rate would translate to if annualized on a full-time basis*

Worker is employed by a Section 3 Business Concern (Select if your business qualifies as a Section 3 Business Concern)

Worker's residence is within the service area or neighborhood of the project

*Currently or at the time of hire if hired within the past 5 years.¹

*See <https://www.huduser.gov/portal/datasets/il.html> for most recent income limits by year, state and county.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct and certifies that the worker identified above meets the definition of a Section 3 worker. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Signature

Date

¹ Not prior to rule change effect as of Nov 30th, 2020